

1. **Call to Order**

The meeting and was called to order at 7:00 p.m.

2. **Roll Call**

Board Chair	Rosetta Wangerin	Present
Board Secretary	Eric Morris	Present
Member	Joseph Nicoletti	Present
Member	Judy Wesemann	Present
Member	Vacant	
Member	Charlene Williams	Present
Member	Alexa Morris	Present

Staff present: Jim Row, Community Services Director; Stu Spence, Recreation Services Manager; Debbie Wadleigh, Aquatic Manager; Paulette Zastoupil, A.A.

3. **Approval of Minutes from June 9, 2009**

**Joseph Nicoletti/Judy Wesemann** - Motion to accept the minutes as written. The motion passed unanimously.

4. **Business from the Audience**

None

5. **OLD BUSINESS**

**Adopt-A-Park Program**

Jim updated the Board on the Adopt-A-Park program that is administrated by the Public Works Division. Since the meeting in June they have developed an application form that is being distributed to interested parties. Jim stated that he had received one completed application, which will be forwarded to Public Works for approval. Jim mentioned that it will be posted on the city web-site for easy access if anyone is interested in adopting a park. Rosetta Wangerin stated that her neighborhood would fill out an application to adopt Wyffels Park.

**Centennial Park**

Jim reported that we were awarded an Oregon State Park's Local Government Grant for \$500,000. The money, awarded through the State of Oregon's Local Government Grant Program, will complete the final phase of Centennial Park. With only \$3.7 million in available funds, the State received 59 large grant requests, totaling 20 million. The city of Woodburn was one of two applicants to receive \$500,000, the largest grant awarded through the program this year. The Council has authorized staff to execute the grant agreement and as soon as the State issues a notice to proceed, then the project will be put out to bid. He expects construction to begin this fall and be completed during summer 2010. A copy of the site plan was given to the Board and Jim explained the planned

improvements that would continue in the final phase and which aspects of the plan would be removed such as; the re-grading of field #1, outfield fencing and the maintenance building. Discussion took place of the addition improvement of a dog park and how the newly adopted Park and Recreation Master Plan includes a recommendation to develop fenced and un-fenced off-leash dog parks. Discussion took place on impact issues concerning summer recreation programming and community events at Centennial Park.

6. **NEW BUSINESS**

None

7. **Business from the Department  
Recreation – Stu Spence**

Adult Sports – New flag football league will start this fall beginning on September 19. Adult soccer league was canceled.

Youth Sports – Youth soccer is a partnership with Woodburn Youth Futbol Club, organized by Luis Del Rio. We take care of T-shirts and team assignments, and they do the referees, scheduling, field set up and on-site supervision. Pee Wee basketball starting this fall in November. Pee Wee sports are designed to introduce kids to sports from ages 3 – 6.

Active Adult – The active adult trips; 18 attended Evita!, Hot Air Balloon ride is full with 10 participants, Sternwheeler lunch cruise has 15 signed up, and the OHSU tram ride and lunch had 15 attending.

Teen Program – Audrey, school district AmeriCorps has concluded her term of service. She helped us out a lot at the Teen Scene sites with supervision, chaperoning field trips. She also designed a destinations folder and project ideas for teens. Summer field trips so far have included the Oregon Zoo, Woodburn Bowl, Oaks Parks, Silver Creek Falls, Aquatic Center, and Wild Waves Theme park is coming soon.

Boys and Girls Club & After School Club - A steering committee has been formed and committee assignments have been made. Committee meetings are beginning in August.

Summer Day Camp – Average attendance has been 30 – 40 kids total.

Youth Advisory Board – The *Youth Advisory Board* worked at Walt's Run as course volunteers directing runners. They will also have a booth at the Salud Medical Center Health Fair promoting their projects and programs.

Walt's Run – Partnered with *Woodburn Proud* for this event as a fundraiser for them. The event has 40 – 50 runners and walkers and everyone had a good time.

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Minutes  
Woodburn Recreation and Parks Board  
Tuesday, August 11, 2009  
7:00 p.m.

4<sup>th</sup> of July – This year's event was very successful and hot. Over \$2300 in sponsorships, not including WAVE Broadband's \$1800 in kind sponsorship. Elephant ears, pizza and Mexican food were available from food vendors. The committee is ready to begin soliciting for sponsorships this winter.

### **Aquatics – Debbie Wadleigh**

Debbie shared different activities that took place this summer; 2 for 1 Tuesdays, Wacky Wednesday with water balloons, squirt guns and balls, Saturday with the inflatable rock. Every afternoon an activity leader would lead the kids through different activities. These activities increased July attendance by 3100, and the month's total attendance was 9700. Swim lessons are bringing in an average of 130 participants every two weeks. Debbie reported on the HVAC system is now fully operational and is working well. Discussion took place on tracking energy, and how important it would be to share those statistics with the public. Debbie shared that the upcoming *Dog Days of Summer*, an event supervised by volunteers from the GAP outlet, and for \$3.00 kids would receive a hot dog, drink and engage in planned activities. On a request from a group of water volleyball players, Debbie has implemented Monday night volleyball, so they could continue playing while their facility at Senior Estates is closed due to roof repairs.

### **Parks and Facilities – Jim Row**

#### Park and Recreation Master Plan

A copy of the Parks and Recreation Master Plan, adopted by City Council on July 13, 2009 was given to each Board member. Jim explained that the plan provides a road map to make future improvements in services, facilities and programs. Discussions will take place during the January Board workshop, to set goals and priorities for the year, following the Master Plan recommendations.

#### Mill Creek Greenway

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7:00 p.m.

8. **Future Board Business**

Adopt-A-Park update

9. **Board Comments**

Alexa Morris thanked everyone for supporting her Alcatraz Swim challenge.

Eric Morris stated that the Fourth of July celebration was a successful event.

10. **Adjournment** 8:00 p.m.

\_\_\_\_\_  
Eric Morris, Board Secretary

Date \_\_\_\_\_

\_\_\_\_\_  
Paulette Zastoupil, Recording Secretary

Date \_\_\_\_\_

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3. **Approval of Minutes from June 9, 2009**

**Joseph Nicoletti/Judy Wesemann** - Motion to accept the minutes as written. The motion passed unanimously.

4. **Business from the Audience**

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8. **Future Board Business**

Adopt-A-Park update

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Eric Morris stated that the Fourth of July celebration was a successful event.

10. **Adjournment** 8:00 p.m.

\_\_\_\_\_  
Eric Morris, Board Secretary

Date \_\_\_\_\_

\_\_\_\_\_  
Paulette Zastoupil, Recording Secretary

Date \_\_\_\_\_

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Eric Morris, Board Secretary

Date \_\_\_\_\_

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Teen Program – Audrey, school district AmeriCorps has concluded her term of service. She helped us out a lot at the Teen Scene sites with supervision, chaperoning field trips. She also designed a destinations folder and project ideas for teens. Summer field trips so far have included the Oregon Zoo, Woodburn Bowl, Oaks Parks, Silver Creek Falls, Aquatic Center, and Wild Waves Theme park is coming soon.

Boys and Girls Club & After School Club - A steering committee has been formed and committee assignments have been made. Committee meetings are beginning in August.

Summer Day Camp – Average attendance has been 30 – 40 kids total.

Youth Advisory Board – The *Youth Advisory Board* worked at Walt's Run as course volunteers directing runners. They will also have a booth at the Salud Medical Center Health Fair promoting their projects and programs.

Walt's Run – Partnered with *Woodburn Proud* for this event as a fundraiser for them. The event has 40 – 50 runners and walkers and everyone had a good time.

Woodburn Reads – The campaign is funded in part with a grant from the Oregon Community Foundation and partners who include Woodburn Together, City of Woodburn Community Services Department, Woodburn School District, SMART, Marion County's Reading for All and others. Woodburn Reads will distribute books to come of these partners and at community events as well as provide literacy events at schools, businesses, community celebrations and will highlight existing events and programs that foster literacy. Book Drive all of September and new books are being purchased as well.

Minutes  
Woodburn Recreation and Parks Board  
Tuesday, August 11, 2009  
7:00 p.m.

4<sup>th</sup> of July – This year's event was very successful and hot. Over \$2300 in sponsorships, not including WAVE Broadband's \$1800 in kind sponsorship. Elephant ears, pizza and Mexican food were available from food vendors. The committee is ready to begin soliciting for sponsorships this winter.

### **Aquatics – Debbie Wadleigh**

Debbie shared different activities that took place this summer; 2 for 1 Tuesdays, Wacky Wednesday with water balloons, squirt guns and balls, Saturday with the inflatable rock. Every afternoon an activity leader would lead the kids through different activities. These activities increased July attendance by 3100, and the month's total attendance was 9700. Swim lessons are bringing in an average of 130 participants every two weeks. Debbie reported on the HVAC system is now fully operational and is working well. Discussion took place on tracking energy, and how important it would be to share those statistics with the public. Debbie shared that the upcoming *Dog Days of Summer*, an event supervised by volunteers from the GAP outlet, and for \$3.00 kids would receive a hot dog, drink and engage in planned activities. On a request from a group of water volleyball players, Debbie has implemented Monday night volleyball, so they could continue playing while their facility at Senior Estates is closed due to roof repairs.

### **Parks and Facilities – Jim Row**

#### Park and Recreation Master Plan

A copy of the Parks and Recreation Master Plan, adopted by City Council on July 13, 2009 was given to each Board member. Jim explained that the plan provides a road map to make future improvements in services, facilities and programs. Discussions will take place during the January Board workshop, to set goals and priorities for the year, following the Master Plan recommendations.

#### Mill Creek Greenway

On June 8<sup>th</sup>, the City Council directed staff to proceed with the Mill Creek Greenway Project, incorporating the recommendations developed by the citizen committee. Because of this, Jim had to go back to the State of Oregon and explain the changes and to request an extension. He requested a 12 month extension, but was only granted 6 months. It will be challenging to complete the project by the end of February. Changes are being made to construction documents and he expects to get the project out to bid this fall and proceed with permits. Construction work will take place in the winter months to complete the project on time.

Minutes

Woodburn Recreation and Parks Board

Tuesday, August 11, 2009

7:00 p.m.

8. **Future Board Business**

Adopt-A-Park update

9. **Board Comments**

Alexa Morris thanked everyone for supporting her Alcatraz Swim challenge.

Eric Morris stated that the Fourth of July celebration was a successful event.

10. **Adjournment** 8:00 p.m.

\_\_\_\_\_  
Eric Morris, Board Secretary

Date \_\_\_\_\_

\_\_\_\_\_  
Paulette Zastoupil, Recording Secretary

Date \_\_\_\_\_

1. **Call to Order**

The meeting and was called to order at 7:00 p.m.

2. **Roll Call**

Board Chair	Rosetta Wangerin	Present
Board Secretary	Eric Morris	Present
Member	Joseph Nicoletti	Present
Member	Judy Wesemann	Present
Member	Vacant	
Member	Charlene Williams	Present
Member	Alexa Morris	Present

Staff present: Jim Row, Community Services Director; Stu Spence, Recreation Services Manager; Debbie Wadleigh, Aquatic Manager; Paulette Zastoupil, A.A.

3. **Approval of Minutes from June 9, 2009**

**Joseph Nicoletti/Judy Wesemann** - Motion to accept the minutes as written. The motion passed unanimously.

4. **Business from the Audience**

None

5. **OLD BUSINESS**

**Adopt-A-Park Program**

Jim updated the Board on the Adopt-A-Park program that is administrated by the Public Works Division. Since the meeting in June they have developed an application form that is being distributed to interested parties. Jim stated that he had received one completed application, which will be forwarded to Public Works for approval. Jim mentioned that it will be posted on the city web-site for easy access if anyone is interested in adopting a park. Rosetta Wangerin stated that her neighborhood would fill out an application to adopt Wyffels Park.

**Centennial Park**

Jim reported that we were awarded an Oregon State Park's Local Government Grant for \$500,000. The money, awarded through the State of Oregon's Local Government Grant Program, will complete the final phase of Centennial Park. With only \$3.7 million in available funds, the State received 59 large grant requests, totaling 20 million. The city of Woodburn was one of two applicants to receive \$500,000, the largest grant awarded through the program this year. The Council has authorized staff to execute the grant agreement and as soon as the State issues a notice to proceed, then the project will be put out to bid. He expects construction to begin this fall and be completed during summer 2010. A copy of the site plan was given to the Board and Jim explained the planned

improvements that would continue in the final phase and which aspects of the plan would be removed such as; the re-grading of field #1, outfield fencing and the maintenance building. Discussion took place of the addition improvement of a dog park and how the newly adopted Park and Recreation Master Plan includes a recommendation to develop fenced and un-fenced off-leash dog parks. Discussion took place on impact issues concerning summer recreation programming and community events at Centennial Park.

6. **NEW BUSINESS**

None

7. **Business from the Department  
Recreation – Stu Spence**

Adult Sports – New flag football league will start this fall beginning on September 19. Adult soccer league was canceled.

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